

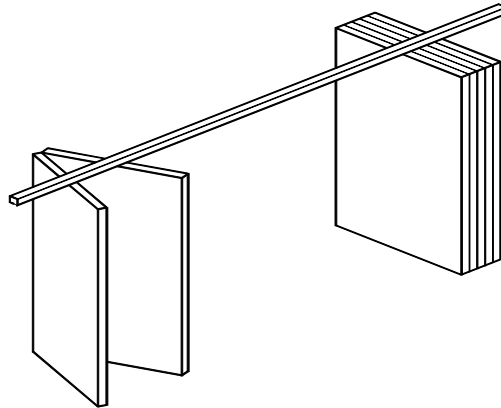
HOLCOMB & HOKE MFG. CO., INC.

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Installation Instructions

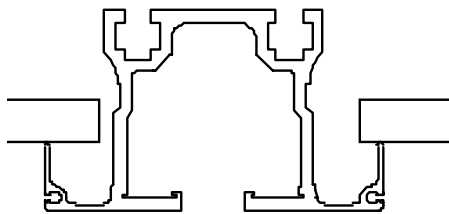
Paired Panels



Re-check Opening Heights and Widths

- Any projections, i.e.; chair rails or base board moldings will impact the opening widths.
- The bottom of the track should be the lowest point along the track

Track Detail



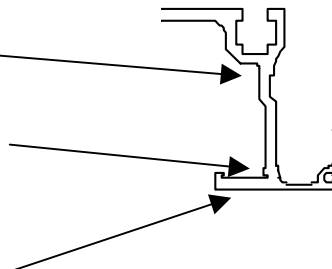
Prior to hanging any panels wipe runner & inside guide surface with cleaning solution on a clean cloth.

Apply a thin layer of **White Lithium Grease** on the inside running surface at **intersections only**.

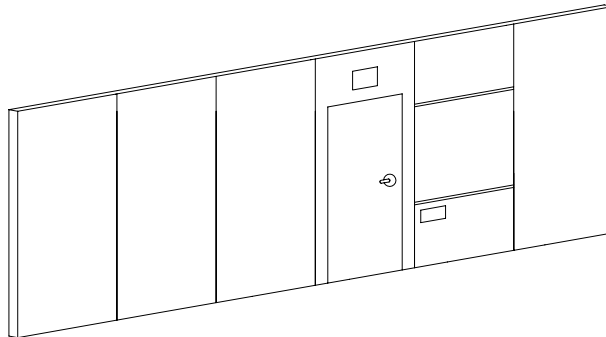
Inside Guide Surface

Wheel Running Surface

For best results lightly spray bottom surface with **Silicone**



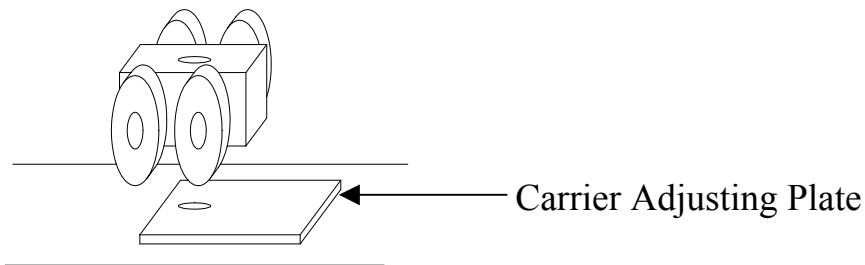
- The typical partition is made up of a series of panels custom fabricated for the individual project. The shop drawing is the reference for panel type and location.



① Hanging Panels

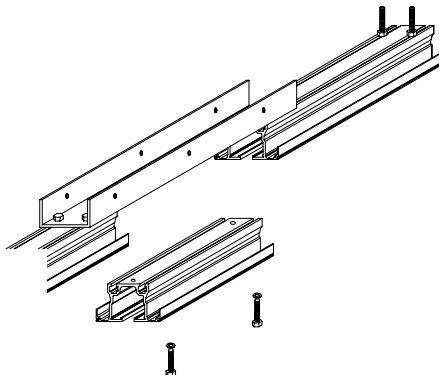
The panels are numbered, which are located:

- on **the carrier adjusting plate**
- on **the panels carton**
- Panel #1 is typically the expanding panel, the last panel out of stack area
- Keep panels in numbered sequence to assure proper operation



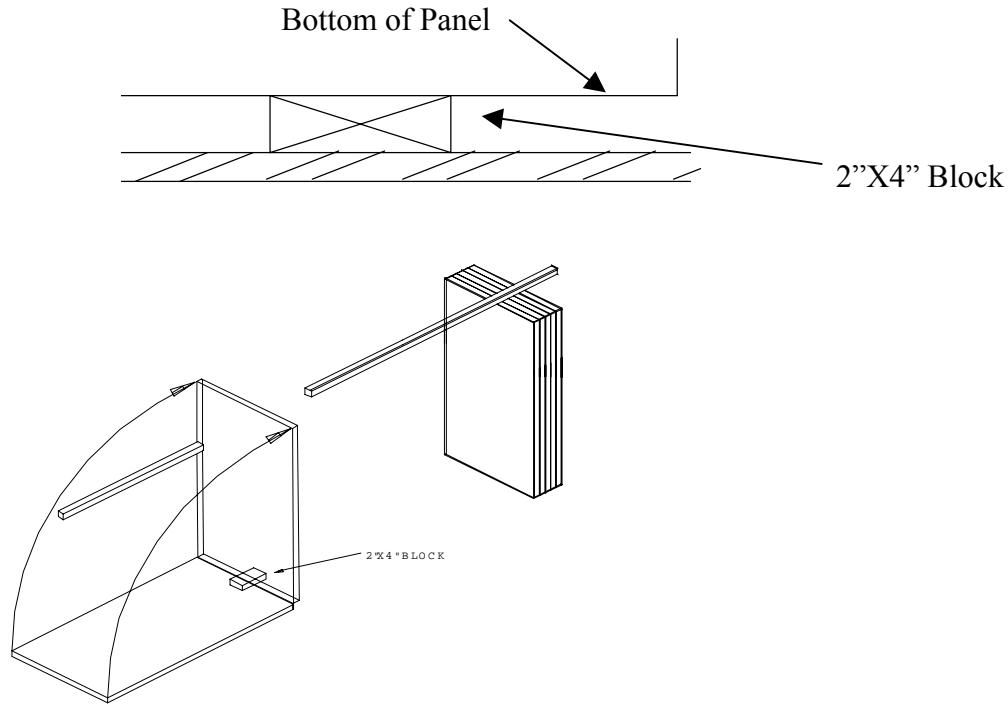
Remove two (2) 3/8" x 1" bolts holding the escapement

- **Hint:** Mark top of track & bottom of support channel to assure the track is put back in the same location each time it is removed



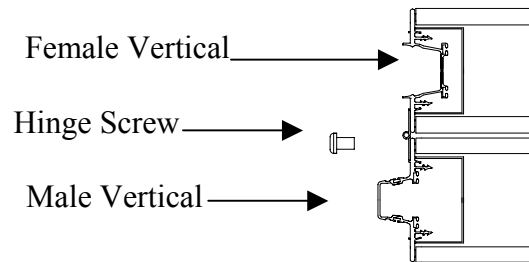
If panels have the standard 1¼" bottom clearance

- Place 2"x4" block under the open area of track
- Set bottom edge of panel on block
- Tip panel up into place
- Move all panels into stack area once completed, replace escapement
- **Caution: If any panels over 12' is lifted too fast, warpage can occur.**



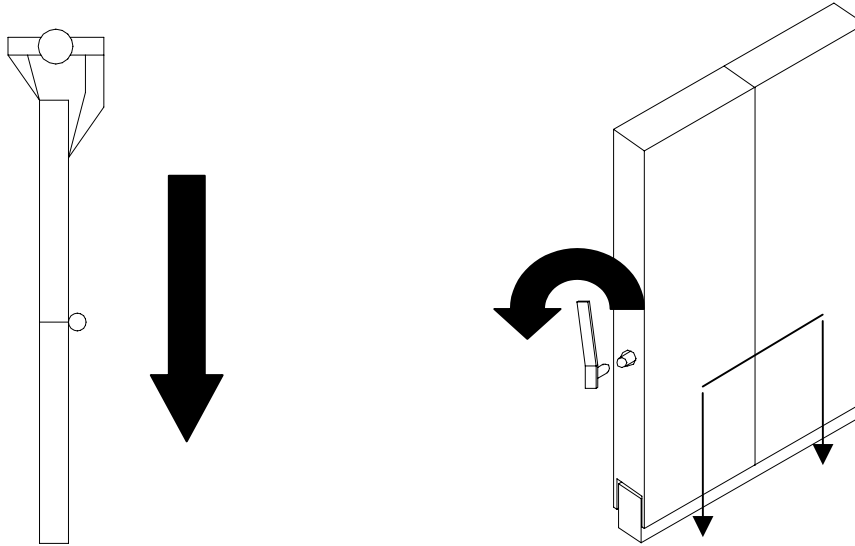
② Hinging Panels

- Hinges should be installed on male side of panel
- With panels face to face, male and female verticals alternate sides
- If there are an even number of panels all hinges will typically be on one side of the panels
- Start with bottom hinge, align pre-drilled holes, install hinge screw



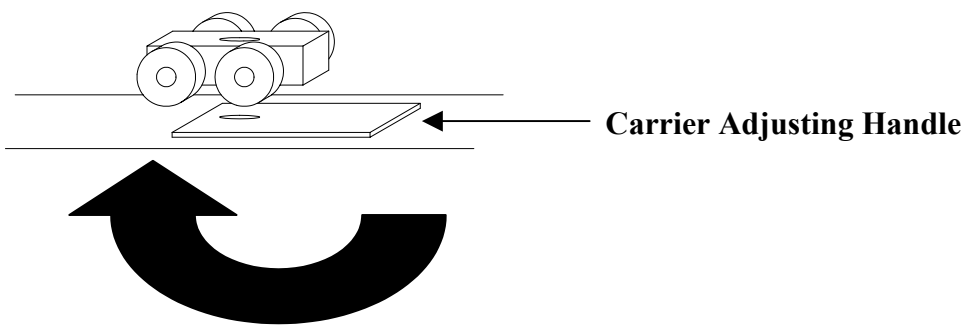
③ **To Set Bottom Seal**

- Extend one pair at a time
- Flatten panel pair and push against wall
- Insert handle into edge
- Rotate counterclockwise 180° to lower

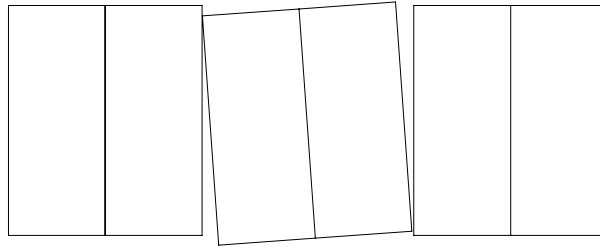


④ **Adjustments**

Critical to Plumb 1st Pair of Panels

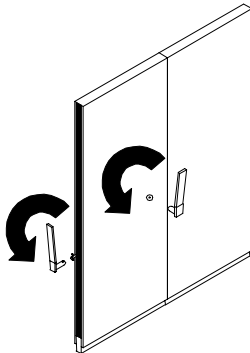


- Lift handle on bolt
- Turn clockwise to raise the panel
- With 1st pair plumb, bring out panels & plumb to the previous panels



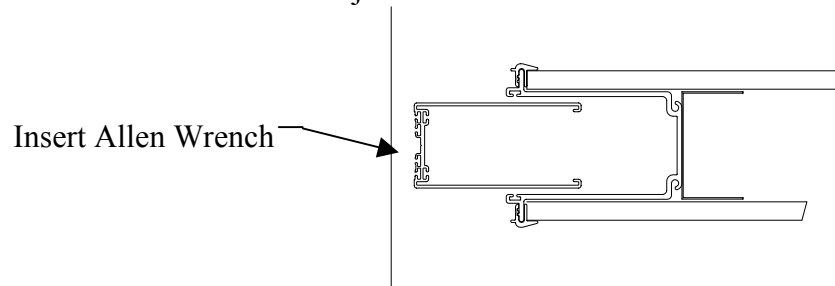
Raise 3rd Panel to Plumb Pair

⑤ **Expanding Panel**
(The Last Panel in the Opening)



- Extend to flat position
- Insert handle in edge
- Rotate counterclockwise 180°
- Insert handle into face receptacle
- Rotate counterclockwise 180°

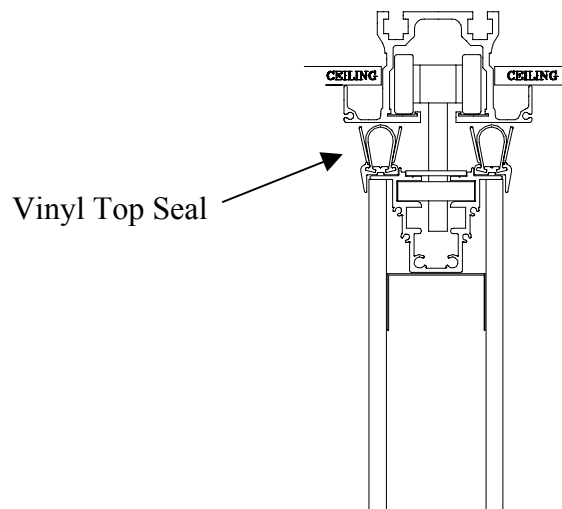
Note: The expanding panel is designed to fill a gap up to 4". If it does not close the gap with the **camming lock** action (or closes before camming occurs) fold panel pair to expose expanding member. Insert 5/16" allen wrench into hole, approximately 3½' above the floor, and turn clockwise. Each turn adjusts the closure out 1/16th of an inch.



⑥ Cleaning

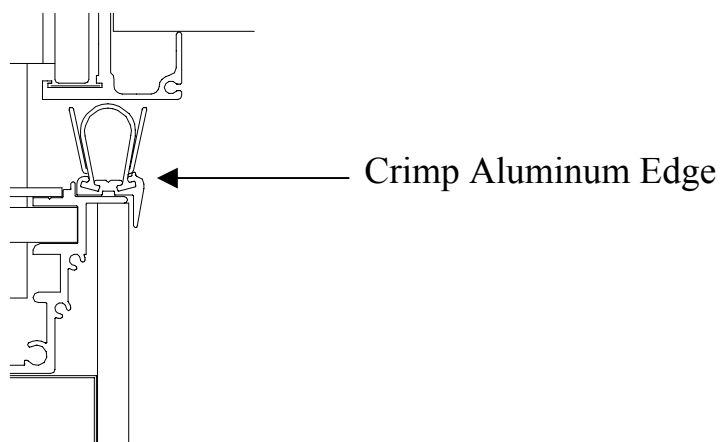
Panels:

- Should any minor abrasions or nicks occur remove any sharp edges or burrs with a fine tooth file. *Bronze finish* - small dings color with black marker, *Clear finish* - allow to color naturally.
- Soft vinyl seals; panel top and male lead edge
- Wipe with strong household cleaning solution on clean cloth (first try solution on non exposed surface to test for any negative impact). Avoid any cleaners, that say "*not recommended for plastics*".
- Lightly spray male lead edge vinyl seal with **Silicone**.



- Should any of the soft vinyls begin to slide out of the retaining pockets simply re-secure in place. Re-position and crimp aluminum pocket edge with pliers, channel lock type pliers, or hammer and center punch.

Top of Panel Detail Showing Top Sweep Seal



Vinyl Wall Coverings

Taken from Vinyl Manufacture's Information

All vinyl wallcoverings contain a chemical compound under the general heading of a "plasticizer". The plasticizer is necessary to soften the vinyl so it can be rolled and applied with ease. After dirt is allowed to stay on the surface for a long period of time, the plasticizer tends to absorb the dirt. For this reason we recommend the following cleaning procedures occur at regular intervals.

1. Scrub the wallcovering with a sudsing detergent in warm water, a lather should be worked upon the vinyl using a bristled brush.
2. Rinse thoroughly with clean water, changing the water frequently. You should give extra attention to removing suds and loosened dirt from depressed areas of deeply embossed wallcoverings.
3. Dry wallcovering with a soft, lint free towel.
4. Most stubborn surface stains can be removed by using isopropyl alcohol. **DO NOT** use carbon tetrachloride or lacquer solvents for cleaning vinyl wallcoverings.

Nonwoven Carpet Wall Covering

Taken from Nonwoven Carpet Manufacture's Information

Maintenance

1. Occasional Vacuuming is recommended. Use an upholstery attachment or a soft nylon brush to remove dry dirt and grime.
2. Most spots and stains can be removed with cleaning solutions commonly found around the house. The most important thing is to act quickly, as the stain will become more difficult to remove if it is allowed to dry.

Cleaning Methods

Because olefin fibers absorb virtually no moisture, spots and stains stay on the surface of the yarns and can be easily removed. Bleach and harsh cleansers will not effect the yarn's color or performance. The hot water extraction method of stain removal can produce excellent results.

1. A solution of one tablespoon of dry powder detergent in one pint of lukewarm water is effective on many water-borne stains. If the stain is solid, first scrape off the excess, working from the edge to center so that the stain does not become any larger. If a liquid is spilled, blot up the excess with a paper towel or cloth, again working from the outside to the center. Use any wet solution sparingly to avoid soaking the backing and adhesive. The next step is to sponge with detergent solution, blot with paper towel, sponge with water and blot with paper towel. If the stain persists it may be necessary to sponge with a (all fabric, non chlorine bleach) bleach solution (for mustard), white vinegar and water solution (for tea) or dry cleaning solvent (for ice cream).

Some common stains that could be removed with the above method are milk, soft drinks, fruit juices, coffee, tea, mud, egg, catsup, mustard.

2. Any commercially available dry cleaning solvent can be used to remove stains such as grease, make-up, shoe polish, lipstick, or greasy foods. Either scrape or blot up excess, then sponge with dry cleaning solvent. When using a dry cleaning solvent it is important to "feather" the solvent from the center to the outside of the stain to avoid leaving a ring around the cleaned area.

The above method may need to be repeated to thoroughly remove the spot or stain. As long as the stain is worked on quickly these methods should be effective.